

## RSO Constitution

### 2023-2024 Academic Year

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### 1) Name

### 2) Purpose

### 3) Membership

- a. **This organization shall not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity/expression, age, or status as an individual with disability, or as a protected veteran, and any other status protected by applicable state or federal law. (University of Utah, Policy 6-400, Section II-E).**
  - i. Fraternities & Sororities affiliated with the [Office of Fraternity & Sorority Life](#) are permitted to operate as single sex organizations.
- b. **This organization agrees to keep its membership primarily to currently enrolled students at the University of Utah. Faculty, staff, and community members may participate in the organization, but club leadership must consist of all currently enrolled students at the university.**
- c. State which people are qualified for membership (assuring that no discrimination will take place).
- d. State what a member must do to be recognized as a full member.
- e. State what rights and privileges a full member has.

Helpful Links: [Student Leadership & Involvement](#) | [Campus Connect](#) | [RSO Policy 6-401A](#)

#### 4) Meetings

a. State procedures for calling regular and special meetings.

b. State how often meetings will occur and what members can expect meetings will look like.

#### 5) Executive Board

a. This organization agrees to provide a clear statement including the reasons for, and adhere to the following procedure upon, the removal of an officer:

Helpful Links: [Student Leadership & Involvement](#) | [Campus Connect](#) | [RSO Policy 6-401A](#)

- a. State what officers will make up the club's Executive Board and what each officer's duties will be.

## 6) Choosing Club Leadership

- a. **Upon transfer of leadership, this organization agrees to complete all necessary procedures indicating change of leadership on Campus Connect within a minimum of 60 days of the transferal.**
  - i. If no date has been designated, indication of transferal shall be made within a minimum of 60 days prior to the end of the current academic semester.
- b. State how the club will choose its leadership.

Helpful Links: [Student Leadership & Involvement](#) | [Campus Connect](#) | [RSO Policy 6-401A](#)

c. State when the process will begin and when new officers will begin their term.

d. State how the club will fill any vacancies throughout the year if needed.

## 7) Funds

- a. **This organization agrees to practice fiscal responsibility and manage club funds in ways that are ethical, transparent, and compliant with state and federal law as well as University policy where applicable.**
- b. State how the club will handle organization funds.

Helpful Links: [Student Leadership & Involvement](#) | [Campus Connect](#) | [RSO Policy 6-401A](#)

- c. If the club has a bank account, state who has access to it and how the club will determine what to spend money on.

## **8) Committees**

- a. State what standing and/or ad-hoc committees will exist in the club and the function and composition of each.

## **9) Affiliations**

- a. State any affiliations with local, state, regional, or national organizations.



## 11) Ratification

- a. State how the Constitution will be ratified by the membership.

## 12) Amendments

- a. **This organization agrees to submit their constitution for approval by the department of Student Leadership & Involvement as part of the annual re-registration process.**
- b. State how an amendment will be presented, to whom it will be presented, and how it will be ratified.

## 13) Additional Information